# Performance Inspired LLC Refund and Cancellation Policy

Effective Date: 4/8/2025

At Performance Inspired LLC, we want all of our members and participants to have an enjoyable experience. Below is our policy regarding refunds and cancellations for both event RSVPs and membership cancellations.

#### 1. Event Attendance Cancellation and Refunds

We understand that life can be unpredictable, and sometimes plans need to change. However, due to the nature of our events and the planning involved, our event RSVP cancellation policy is as follows:

- Refund Eligibility: Refunds for event RSVPs are available for cancellations made at least
  7 days before the event's start date. If you cancel more than 7 days before the event,
  you will receive a full refund. Cancellations made within 7 days of the event start date
  are non-refundable. This policy is in place to ensure that we can make appropriate
  arrangements for all participants and avoid any last-minute disruptions.
- No-Show Policy: If you do not attend an event and have not canceled your RSVP within the stated cancellation window, no refund will be issued.

In the event that a scheduled event is canceled by Performance Inspired LLC, participants will be offered a full refund.

#### 2. Membership Cancellation Policy

We value our members and are committed to ensuring your satisfaction with our services. However, we understand that there may be instances when you wish to cancel your membership. Our membership cancellation policy is as follows:

 Monthly/Annual Membership Cancellations: You may cancel your membership at any time. If you choose to cancel your membership, the cancellation will take effect at the end of your current billing cycle. No refunds will be issued for any remaining period after cancellation.

- Notice Period: We ask that you process your membership cancellation at least 5
  business days before the next billing cycle to avoid being charged for the next month or
  year of membership.
- Membership Cancellation Process: To cancel your membership, please do so through your member portal if available or contact our team via email at info@performanceinspiredhq.com. After cancellation, you will not be charged for any future membership fees unless you purchase a new membership subscription.
- Non-Refundable Fees: All membership fees are non-refundable. This includes any partial months or unused benefits after cancellation.

## 3. Exceptions

In certain circumstances, such as medical emergencies or unforeseen events, we may make exceptions to the above policies on a case-by-case basis. Please reach out to our team at info@performanceinspiredhq.com if you need to discuss a special situation.

## 4. How to Cancel an RSVP or Request a Refund

• To cancel an event RSVP or request a refund, please contact us at least 7 days prior to the event date at info@performanceinspiredhq.com.

### 13. Changes to These Terms

Performance Inspired LLC reserves the right to modify, update, or revise this Policy at any time. Any changes will be posted on our website, and the new version will be effective immediately upon publication. We encourage you to review this periodically for updates.

By signing up as a member of Performance Inspired, you agree to have read and understand the information above.